

**Illinois Department of Public Health – Division of Laboratories**  
**Bid Specifications for**  
**COVID-19 Transport Media and Swab Disposal Services**  
**Request for Quote**  
**DUE: November 9, 2021, 5:00 pm Central Time**

**Key Dates:**

|                                       |   |
|---------------------------------------|---|
| <b>October 25, 2021</b>               | RFQ released  |
| <b>November 9, 2021</b>               | Submissions due via email to sean.m.mcauliff@illinois.gov<br>not later than 5:00 p.m. CST |
| <b>November 15, 2021 (estimated):</b> | Contract award  |
| <b>November 22, 2021 (estimated):</b> | Start date  |

**A. SCOPE OF WORK:**

The Illinois Department of Public Health (IDPH), Division of Laboratories, is seeking quotes from qualified vendors for the implementation of a 1-year disposal service of unused and unopened COVID-19 transport media and swabs for each of three locations; one in Chicago, IL, one in Springfield, IL, and one in Peoria, IL where the majority of the materials are located.

This contract is for routine removal, transportation, and disposal of expired or unwanted liquid transport media (viral transport media with or without antibiotics, saline, and molecular transport media containing guanidine thiocyanate) serum separator plastic blood draw tubes (5ml) and swabs. The liquid transport media is stored in 1-3ml closed vials. The media is unopened, unused and contains no human or animal specimens. The swabs are packed either individually or in bulk packaging. The swabs are also unused, unopened and contain no human or animal specimens.

The vendor must be able to properly remove all media and/or swabs as directed by IDPH staff or designee from the site and properly transport and dispose of the materials in accordance with local, state, tribal or federal regulations. All Safety Data Sheets will be provided to the selected vendor. Vendor must provide all mechanical tools and personnel needed to physically remove the media and swabs from the various locations. The initial disposal may exceed 250 tons. Media and swabs at the Peoria location are palletized with each pallet weighing approximately 700 pounds. Media and swabs at the Springfield and Chicago location are not palletized due to lesser quantities but will be in boxes. The sizes of boxes vary. The maximum box dimensions are 20 in x 25 in x 25 in

For each location, pick-ups must occur during the hours of 8:00 a.m. to 4:00 p.m., Central Standard Time, Monday through Friday, and must be scheduled in advance within one week of IDPH's request for services.

Invoicing will be monthly. Invoicing must be per pound.

**B. VENDOR QUALIFICATIONS:**

The vendor must have a current permit to transport chemicals, chemical waste, and hazardous waste as required by the Illinois Environmental Protection Agency Act and the regulations of the Illinois Pollution Control Board. A copy of the permit required for transport of chemical waste must be provided with the bid. Certificate of insurance is required. Vendor must supply 3 referrals for work of similar size/scope.

## **C) BID SUBMISSION**

- Bid must include price per pound for removal, transportation, and disposal from each of the three pick-up locations. Pricing per pound must be separated based on different transportation and disposal requirements with various media or swabs in accordance with tribal, local, state and federal regulations.